



Nebraska United Methodist Camps



"A Place To Grow With God In All Seasons"

Camp Staff Application

(Please type or print)

Date of Application: _____

Full Name: _____ Social Security #: _____

Permanent Address: _____
Street City State Zip

Phone: _____ Email: _____

School or Business Address: _____
Street City State Zip

Phone: _____ Email: _____

Which camp are you applying to work at? Camp Comeca Camp Fontanelle Camp Norwesca

Which type of position are you applying for? Paid Staff Position Volunteer Position

Dates available for employment: From: _____ To: _____

What type of position do you want at camp? _____ Desired Salary: _____

Are you legally eligible for employment in the United States? Yes No

Do you meet or exceed any minimum age requirements for that position? Yes No

Can you perform the essential functions of the job for which you are applying with or without reasonable accommodation? Yes No

Do you currently use illegal drugs? Yes No

If you are hired, would you desire or need housing at the camp? (Living at the camp is a requirement of some positions) Yes No

If you are hired, would you desire or need housing for any person(s) other than yourself at the camp? Yes No

Past Work History: Provide a full record of all employment – paid and volunteer – list most recent position first and explain any gaps in employment. Include any positions on camp staff. Attach a separate sheet if necessary.

** only complete if you are applying for a paid position.*

Dates of Employment	Employer	Address	Position(s) Held	Briefly describe your position	Reason for Leaving
	Supervisor	Phone Number	Ending Salary		
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	Supervisor	Phone Number	Ending Salary		

Indicate any employers you **do not** wish us to contact, and the reason: _____

Camp Experience:

** only complete if you are applying for a paid position.*

Dates	Camp	Location	Camper or Staff?
	Director	Address	
Dates	Camp	Location	Camper or Staff?
	Director	Address	
Dates	Camp	Location	Camper or Staff?
	Director	Address	
Dates	Camp	Location	Camper or Staff?
	Director	Address	

Education: High School and Beyond

** only complete if you are applying for a paid position.*

Years	School	Major Subjects	Degree Granted

References: Three references are needed. Give names and addresses of three persons [not relatives or peers] having knowledge of your character, experience, work habits, and ability whom. The camp will send out a form for references to fill out and may be contacted if further information is needed.

Name	Address	Daytime Phone
Relationship to you	City, State, Zip	Evening Phone
Name	Address	Daytime Phone
Relationship to you	City, State, Zip	Evening Phone
Name	Address	Daytime Phone
Relationship to you	City, State, Zip	Evening Phone

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying. Attach a separate sheet if necessary.

Camp Program Skills: In the table below, please rate each item based on your **Interest** (0 = none, 5 = very interested), and your **Ability** (0 = no experience, 5 = ability to lead/teach others). List and rate other applicable program skills in blank rows. Put a “C” after those in which you have **current** certification, list expiration date, and attach a copy of your certification.

Interest	Ability		Interest	Ability		Interest	Ability	
Adventure/Challenge			Nature			Dance (list)		
		challenge/low ropes course			animals/animal care			
		climbing/reppelling			astronomy			
		spelunking/caving			birds	Music		
					environmental studies			singing
Arts/Crafts					flowers			song leading
		ceramics/pottery			forestry			guitar
		drawing/painting			insects			other instruments (list)
		leather craft			rocks/minerals			
		metal work			weather			
		nature crafts				Sports/Fitness/Waterfront		
		photography						aerobics/exercise
		woodworking						archery
					Miscellaneous			baseball/softball
					Bible Study			basketball
Outdoor Skills					leading worship			bicycling/biking
		backpacking			academics			canoeing
		hiking			community service			fishing
		"leave no trace"			farming/ranching/ gardening			football
		orientteering			aviation			horseback riding
		outdoor cooking			leadership development/CIT			informal games
		outdoor living skills			computers			martial arts
		overnights			radio/TV/video			rafting
		tenting			storytelling			skating (ice, roller, in-line)
		wilderness trips			teambuilding activities			soccer
					American Sign Language			swimming
					foreign language (list)			track/field
Drama					working with adults			volleyball
		clowning			working with teenagers			
		puppetry			working with young children			
		theatre						

Certifications and Camp Support Staff Skills: In the following list, please check those items in which you have experience and skills. List other applicable skills in blank rows. Mark with a “C” those for which you hold **current** certification, list expiration date, and attach a copy of your certification.

Business/Administration		Health/Safety		Facilities		Food Service	
	bookkeeping/accounting		basic first aid		auto mechanics		cooking/meal preparation
	computers/technical		Red Cross advanced first aid		carpentry		Food Handler's Permit/Certification
	computer software (list)		CPR		electrical		menu planning
			wilderness first aid		grounds keeping		purchasing
			registered nurse		housekeeping		sanitation
			lifeguard		plumbing		
			NE UMC Safe Sanctuaries				

Answer these questions *only* if applying for a position requiring driving:

Do you have a valid driver's license? Yes No

State: _____

Do you have a commercial driver's license and/or passenger endorsement? Yes No

Specify type: _____

Harassment: NUMC, Inc. (Nebraska United Methodist Camps) policy is to prohibit all forms of harassment by our volunteers/employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.) Yes No

If answering yes, please explain _____

Criminal Record: Have you ever been convicted of a crime, other than a minor traffic offense? (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made). Yes No

If answering yes, please explain _____

AURTHORIZATION AND RELEASE OF LIABILITY

I hereby represent and warrant that the information contained in this application is correct and complete to the best of my knowledge. I authorize any references, or any other person or organization, whether or not identified in this application, to give you any information (including opinions) regarding my character and fitness for volunteer/paid service. In consideration of the receipt and evaluation of this application by NUMC, Inc. (Nebraska United Methodist Camps), I hereby release the camp in which I am applying to volunteer/work and all of directors, officers, employees, agents, and volunteers, and any individual, church, denominational agency or official, references, or any other person or organization, including record custodians, both collectively and individually, and whether or not identified in this application, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, relating to the obtaining, communication, and use of information about me or relating to this authorization on account of compliance or any attempts to comply with the authorization, excepting only the communication of knowingly false information. I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND I SIGN THIS RELEASE AS MY OWN FREE ACT. This is a legally binding release which I have read and understand. I understand that I may consult with an attorney before signing this document. A facsimile or photocopy of this authorization shall be as valid as the original. I further understand that the following checks may be conducted on me, and I consent to any such checks.

- Personal reference
- Safe Sanctuary Background Check

Further, I understand that a copy of my application and references will be retained by the camp in which I am applying for a paid or volunteer position and will become the property of NUMC, Inc. And I have no right to inspect or review this information.

I have read and understand the above provisions, and agree with them.

Printed Name: _____

Signature: _____

Date: _____

Please return completed application to:

COMECA
Kem Zook, Interim Site Director
75670 Road 417
Cozad, Nebraska 69130
Phone: (308) 784-2808
Email: director@campcomeca.com

CAMP FONTANELLE
Derek Bergman, Assistant Site Director
9677 County Road 3
Fontanelle, Nebraska 68044
Phone: (402) 478-4296
Email: campfontanelle@abbnebraska.com

NORWESCA
Mollie Ronge, Site Director
79 Camp Norwesca Road
Chadron, Nebraska 69337
Phone: (308) 432-3872
Email: norwesca@bbcwb.net