



# Nebraska United Methodist Camps



"A Place To Grow With God In All Seasons"

## Camp Staff Application

(Please type or print)

Date of Application: \_\_\_\_\_

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_ (Home/Cell/Other) Email: \_\_\_\_\_

School or Business Address: \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_ (Home/Cell/Other) Email: \_\_\_\_\_

Which camp are you applying to work at?  Camp Comeca  Camp Fontanelle  Camp Norwesca

Which type of position are you applying for?  Paid Staff Position  Volunteer Position

Dates available for employment: From: \_\_\_\_\_ To: \_\_\_\_\_

What type of position do you want at camp? \_\_\_\_\_ Desired Salary: \_\_\_\_\_

Are you legally eligible for employment in the United States?  Yes  No

Do you meet or exceed any minimum age requirements for that position?  Yes  No

Can you perform the essential functions of the job for which you are applying with or without reasonable accommodation?  Yes  No

Do you currently use illegal drugs?  Yes  No

If you are hired, would you desire or need housing at the camp?  Yes  No  
(Living at the camp is a requirement of some positions)

If you are hired, would you desire or need housing for any person(s) other than yourself at the camp?  Yes  No

Home Church: \_\_\_\_\_ Church Currently Attending: \_\_\_\_\_

**Past Work History:** Provide a full record of all employment – paid and volunteer – list most recent position first and explain any gaps in employment. Include any positions on camp staff. Attach a separate sheet if necessary.

*\* only complete if you are applying for a paid position.*

Dates of Employment	Employer	Address	Position(s) Held	Briefly describe your position	Reason for Leaving
	Supervisor	Phone Number	Ending Salary		
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	Supervisor	Phone Number	Ending Salary		

Indicate any employers you **do not** wish us to contact, and the reason: \_\_\_\_\_

**Camp Experience:**

*\* only complete if you are applying for a paid position.*

Dates	Camp	Location	Camper or Staff?
	Director or Dean	Address	
Dates	Camp	Location	Camper or Staff?
	Director or Dean	Address	
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	Director or Dean	Address	
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	Director or Dean	Address	

**Education:** High School and Beyond

*\* only complete if you are applying for a paid position.*

Years	School	Major Subjects	Degree Granted

**References:** Three references are needed. Give names and addresses of three persons [not relatives or peers] having knowledge of your character, experience, and work abilities. Please have your references fill out the reference form and return to Camp they may also be contacted if further information is needed.

Name	Address	Daytime Phone Evening Phone
Relationship to you	City, State, Zip	
	Email	
Name	Address	Daytime Phone Evening Phone
Relationship to you	City, State, Zip	
	Email	
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Relationship to you	City, State, Zip	
	Email	

**On a separate sheet, please answer the following questions:**

- ❖ Have you accepted Christ as your personal Savior?
- ❖ Describe your Spiritual Walk & Personal Faith. How do you integrate your core beliefs into daily life?
- ❖ How comfortable are you with sharing your Faith Story and explaining steps of salvation with campers?
- ❖ How do you see yourself strengthening the faith of others?
- ❖ Why are you applying to work at a Christian Camp?
- ❖ What contributions do you think a well-run Christian Camp can make to children?
- ❖ What personal goals would you like to accomplish as you work within Nebraska United Methodist Camps?
- ❖ What are the three greatest gifts you would bring to Nebraska United Methodist Camps?
- ❖ Working at camp requires willingness to work with flexibility as part of a team. You may be called to do work beyond your specified duty based on need. How do you feel about this?
- ❖ The summer can drain you physically, mentally, and spiritually. How do you plan to guard against this?
- ❖ What is your Favorite or Life Verse? And Why?
- ❖ Share any experiences or specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying.
- ❖ Do you have any questions you would like to ask?

**Camp Program Skills:** In the table below, please rate each item based on your **Interest** (0 = none, 5 = very interested), and your **Ability** (0 = no experience, 5 = ability to lead/teach others). List and rate other applicable program skills in blank rows. Put a “C” after those in which you have **current** certification, list expiration date, and attach a copy of your certification.

Interest	Ability		Interest	Ability		Interest	Ability	
<b>Adventure/Challenge</b>			<b>Nature</b>			<b>Dance (list)</b>		
		challenge/low ropes course			animals/animal care			
		climbing/repelling			astronomy			
		spelunking/caving			birds	<b>Music</b>		
					environmental studies			singing
<b>Arts/Crafts</b>					flowers			song leading
		ceramics/pottery			forestry			guitar
		drawing/painting			insects			other instruments (list)
		leather craft			rocks/minerals			
		metal work			weather	<b>Sports/Fitness/Waterfront</b>		
		nature crafts						aerobics/exercise
		photography						archery
		woodworking	<b>Miscellaneous</b>					baseball/softball
					Bible Study			basketball
<b>Outdoor Skills</b>					leading worship			bicycling/biking
		backpacking			academics			canoeing
		hiking			community service			fishing
		"leave no trace"			farming/ranching/ gardening			football
		orientteering			aviation			horseback riding
		outdoor cooking			leadership development/CIT			informal games
		outdoor living skills			computers			martial arts
		overnights			radio/TV/video			rafting
		tenting			storytelling			skating (ice, roller, in-line)
		wilderness trips			teambuilding activities			soccer
					American Sign Language			swimming
					foreign language (list)			track/field
<b>Drama</b>					working with adults			volleyball
		clowning			working with teenagers			
		puppetry			working with young children			
		theatre						

**Certifications and Camp Support Staff Skills:** In the following list, please check those items in which you have experience and skills. List other applicable skills in blank rows. Mark with a “C” those for which you hold **current** certification, list expiration date, and attach a copy of your certification.

<b>Business/Administration</b>	<b>Health/Safety</b>	<b>Facilities</b>	<b>Food Service</b>
bookkeeping/accounting	basic first aid	auto mechanics	cooking/meal preparation
computers/technical	Red Cross advanced first aid	carpentry	Food Handler's Permit/Certification
computer software (list)	CPR	electrical	menu planning
	wilderness first aid	grounds keeping	purchasing
	registered nurse	housekeeping	sanitation
	lifeguard	plumbing	
	NE UMC Safe Sanctuaries		

Answer these questions *only* if applying for a position requiring driving:

Do you have a valid driver's license?  Yes  No

State: \_\_\_\_\_

Do you have a commercial driver's license and/or passenger endorsement?  Yes  No

Specify type: \_\_\_\_\_

**Harassment:** NUMC, Inc. (Nebraska United Methodist Camps) policy is to prohibit all forms of harassment by our volunteers/employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.)

Yes  No

If answering yes, please explain \_\_\_\_\_

**Criminal Record:** Have you ever been convicted of a crime, other than a minor traffic offense? (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made).

Yes  No

If answering yes, please explain \_\_\_\_\_

### **AURTHORIZATION AND RELEASE OF LIABILITY**

I hereby represent and warrant that the information contained in this application is correct and complete to the best of my knowledge. I authorize any references, or any other person or organization, whether or not identified in this application, to give you any information (including opinions) regarding my character and fitness for volunteer/paid service. In consideration of the receipt and evaluation of this application by NUMC, Inc. (Nebraska United Methodist Camps), I hereby release the camp in which I am applying to volunteer/work and all of directors, officers, employees, agents, and volunteers, and any individual, church, denominational agency or official, references, or any other person or organization, including record custodians, both collectively and individually, and whether or not identified in this application, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, relating to the obtaining, communication, and use of information about me or relating to this authorization on account of compliance or any attempts to comply with the authorization, excepting only the communication of knowingly false information. I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND I SIGN THIS RELEASE AS MY OWN FREE ACT. This is a legally binding release which I have read and understand. I understand that I may consult with an attorney before signing this document. A facsimile or photocopy of this authorization shall be as valid as the original. I further understand that the following checks may be conducted on me, and I consent to any such checks.

- Personal reference
- Safe Sanctuary Background Check

Further, I understand that a copy of my application and references will be retained by the camp in which I am applying for a paid or volunteer position and will become the property of NUMC, Inc. And I have no right to inspect or review this information.

I have read and understand the above provisions, and agree with them.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### **Please return completed application to:**

**COMECA**  
Ron Gans, Site Director  
75670 Road 417  
Cozad, Nebraska 69130  
Phone: (308) 784-2808  
Email: Comeca@umcneb.org

**CAMP FONTANELLE**  
Derek Bergman, Assistant Site Director  
9677 County Road 3  
Fontanelle, Nebraska 68044  
Phone: (402) 478-4296  
Email: Fontanelle@umcneb.org

**NORWESCA**  
Valerie Rahrs, Site Director  
79 Camp Norwesca Road  
Chadron, Nebraska 69337  
Phone: (308) 432-3872  
Email: Norwesca@umcneb.org